

Waterfront Staff



Job Overview

Waterfront staff serve as lifeguards for all campers and staff on our 100-acre private lake.

Minimum Qualifications

- minimum age of 21
- current Red Cross or YMCA Lifesaving certification
- current CPR and first aid certifications
- current lifeguarding and other certificates as appropriate to the position
- training and experience in lake lifeguarding and waterfront activities
- physical strength to lift and move waterfront equipment
- physical ability to respond appropriately to situations requiring first aid
- able to accept supervision and work well with others
- desire and ability to work with children ages 8 to 17

General Responsibilities

- ensure the safety of campers and staff at the lake and waterfront
- wear ISTC lifeguard uniform when on duty
- conduct swim evaluations every Sunday
- perform check-in/out responsibilities
- instruct, maintain, and supervise counselors as active assistants at the waterfront
- enforce lake rules, including making sure the campers are properly supervised and wearing lifejackets properly while on the lake
- teach and monitor the proper use of all equipment
- observe camper behavior, assess its appropriateness, and enforce safety regulations by applying appropriate behavior-management techniques
- set up and take down/close activities after each session
- clean lake, dock, and beach areas daily
- store equipment daily and keep it in good condition
- maintain all equipment, from life jackets to watercraft
- gas up watercraft after each waterfront session
- conduct daily equipment checks for safety, cleanliness, and good condition
- report repairs that are needed to the waterfront director and/or camp directors
- conduct pre and post camp inventory of equipment
- prepare and actively participate in staff training meetings, exercises and drills
- prepare and actively participate in supervisory conferences
- communicate weekly with waterfront director through journal writing and one-on-one sessions
- set up entire waterfront area prior to camp
- clean and store equipment at the end of camp
- conduct canteen, evening and night patrol duties
- perform waterfront upkeep cleaning/maintenance duties on weekends
- assist counselors and recreation staff with campers on weekends
- participate in camp recreation events

Keep in mind that these are not the only duties. Some duties may be added or reassigned as necessary.

General Rules

The waterfront staff are responsible to the camp owners, camp directors and waterfront director. All staff members are expected to abide by all policies and procedures with a positive attitude and to assist in enforcing said policies. Potential staff members should understand that campers' needs for health, safety, and happiness come first. It is the staff's responsibility to provide a positive learning experience in a safe and clean environment so that campers feel good about themselves and their accomplishments.

1. Illegal drugs, weapons, alcohol and smoking on camp grounds are strictly forbidden. Abuse of this policy is grounds for immediate dismissal.
2. Staff fraternization with campers is strictly forbidden and is grounds for immediate dismissal.
3. Coed visitation is strictly forbidden in restricted areas and is grounds for immediate dismissal.
4. Appropriate dress is required.
5. Follow and comply to all rules, regulations, policies and procedures outlined in the ISTC staff handbook.

Hours

Waterfront staff have one day off per week on either Friday from 12:00 noon to Saturday at 11:30 am, or Saturday at 11:30 am until Sunday at 11:00 am. There is a 1:00 am curfew with the exception of your day off.

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