

Recreation Director



Job Overview

The recreation directors are responsible for creating and running daily contests between the camper cabins. The recreation directors must be good at public speaking and be able to explain contest rules to 250 children.

Minimum Qualifications

- minimum age of 21 years
- previous experience working with children ages 8 to 17
- previous camp or recreational experience desirable
- good organizational skills

General Responsibilities

- designing and implementing weekly recreation programs that include lunch, afternoon, and evening activities for campers and staff
- recognizing camper and staff birthdays and five year or more campers
- carrying out Cabin-of-the-Week contests
- inspecting camper and staff cabins for cleanliness
- scheduling jet skiing, banana boating, climbing wall, and trapeze
- judging, commentating, and awarding prizes for evening activities
- posting results of cabin contests
- preparing and helping counselors with Sunday night campfires and s'mores
- attending staff meetings
- signing out recreation equipment and books
- purchasing supplies as necessary
- conducting pre and post camp inventory
- preparing and playing (DJ'ing) music at Wednesday afternoon rec times and Wednesday and Friday night dances
- running games that promote positive staff morale; secret buddies, Gotcha, etc.
- in charge of staff social club; recognizing staff birthdays, important happenings, etc.
- organize staff groups to perform skits at Thursday night rec events
- preparing and running counselor surprise events
- assist with weekly camper evaluations
- prepare and actively participate in staff training meetings and supervisory conferences
- carrying out canteen, evening and night patrol duties
- performing check-in/out responsibilities
- weekends; responsible for running the daily camper schedule with counselors, all sports coaches, and waterfront (recreation staff take an active supervisory/management role)
- decorate and update daily the recreation bulletin boards
- perform 'tooth fairy' duties

ISTC provides the following recreational activities for the campers:

swimming	kayaking	row boating
volleyball	ping pong	iceberg
blob	soccer	low and high ropes course elements
archery	mountain biking	climbing wall and zip line
fishing	scooters	arts and crafts
banana boating	jet skiing	board games
basketball	water trampoline	spaceball

Tournaments and contests may be created around these activities, and scavenger hunts, field day activities, hikes, carnivals, and food games also can be organized. We always welcome new and inventive ideas!

Keep in mind that these are not the only duties. Some duties may be added or reassigned as necessary.

Hours

Recreation staff have one day off per week on either Friday from 12:00 noon to Saturday at 11:30 am or Saturday at 11:30 am until Sunday at 11:00 am. There is a 1:00 am curfew with exception to your day off.

**INTERNATIONAL
SPORTS
TRAINING CAMP**

1100 Twin Lake Rd
Stroudsburg, PA 18360

Phone (570) 620-2267

Fax (570) 620-1692

www.international-sports.com

Recreation Director

General Rules

The recreation director is responsible to the camp directors and camp owners. All staff members are expected to abide by all policies and procedures with a positive attitude and to assist in enforcing said policies. Potential staff members should understand that campers' needs for health, safety, and happiness come first. It is the staff's responsibility to provide a positive learning experience in a safe and clean environment so that campers feel good about themselves and their accomplishments.

1. Illegal drugs, weapons, alcohol and smoking on camp grounds are strictly forbidden. Abuse of this policy is grounds for immediate dismissal.
2. Staff fraternization with campers is strictly forbidden and is grounds for immediate dismissal.
3. Coed visitation is strictly forbidden in restricted areas and is grounds for immediate dismissal.
4. Appropriate dress is required.
5. Follow and comply to all rules, regulations, policies and procedures outlined in the ISTC staff handbook.

**INTERNATIONAL
SPORTS
TRAINING CAMP**

1100 Twin Lake Rd
Stroudsburg, PA 18360

Phone (570) 620-2267

Fax (570) 620-1692

www.international-sports.com